



Society for
Technical
Communication

Regional TechComm Competition

Atlanta - Houston - New England - New York - Philadelphia - Rochester

STC Regional TechComm Competition Schedule 2018-19

October 15, 2018 Mon.	Call for Entries <ul style="list-style-type: none">• Deadline for Entries – December 7, Friday, 6:00 pm
November 5, 2018, Monday	Deadline for Judges to sign up
December 7, 2018 Fri. 6:00 pm EDT	Deadline for Submission of Entries (both Print and Online)
November 13, Tues.	Training/Refresher for Judges and Training for Team Leaders. By Carolyn Reynolds Judge Teams are assigned.
Dec. 4, Tues Dec. 11, Tues Dec 17, Monday	Practice Assessments – 2 or 3 sessions, Instructors - TBD Mandatory for New judges
December 7, 2018, Friday	Deadline for submission of entries (online or hard-copy) by 6:00 PM, EDT
December 8, 2018, Saturday	Packing Day: Entries are organized. Online entries are added to the Judges secure site and print entries are mailed to Judge teams
December 17, 2018, Mon.	All Judge teams should have received their assigned entries and Login instructions for the Judges' website.



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Jan. 2-11, 2019 (Milestone 1)	Milestone 1: Judges provide First Impressions to Team Leaders. Team Leaders provide first impressions to the Judging Co-Managers.
Jan. 14-26, 2019 (Milestone 2)	Milestone 2: Judges provide draft Assessment 1 to Team leader for at least one entry. Team leader provides draft comments for at least one entry to Judging Co-Managers.
Jan. 28-Feb. 8, 2019 (Milestone 3)	Milestone 3: Judges provide feedback on draft Assessment 2 to Team Leader. Team Leader provides draft comments to Judging Co-Managers.
Feb. 11-Feb. 22, 2019 (Milestone 4)	Milestone 4: Judges complete draft Assessment 3 and by now should have completed all 3 assessments. Team Leader sends drafts to Judging Co-Managers.
February 25- March 8 , 2019 (Milestone 5)	Milestone 5: Judges finish assessment sheets and collaborate on writing an Overview for each assigned entry. Team meets to decide if the entry deserves an award and at what level. The team may decide to recommend the entry for Best of Show and prepare for it.
March 9, 2019 Saturday Consensus Day	Consensus Day: Final judging. (Locations: NY, Philadelphia, Atlanta, Houston, Rochester and virtually) <ul style="list-style-type: none"> ▪ All written comments for all entries are refined and given to Team Leaders and turned over to Judging Co-Managers. ▪ Teams determine recommendations for awards, including Best of Show. ▪ Group discussion and presentation of winning entries



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	<ul style="list-style-type: none">▪ March 12 - If there was no time to decide a Best of Show was not decided on Consensus day, March 9, we will organize a separate meeting and an appoint a Sub-committee.
April 15, 2019	Regional Best of Show, Distinguished, Excellence and Merit awardees announced.
May 5-8, 2019	STC International Summit in Denver, CO.
TBD	Virtual TechComm Roadshow STC Joint TechComm Roadshow Event with other chapter competitions