



September 18, 2017 Monday	Call for Entries and Judges <ul style="list-style-type: none">▪ Deadline for Entries - November 15, Wednesday, 6:00 pm▪ Deadline for Judges - October 30, Monday
October 30, 2017 Monday	Deadline for Judge Applications
November 15, 2017 Wednesday 6:00 pm	Deadline for Entries (both Print and Online)
Week of November 26	Training for Judges and Training for Team Leaders. Judges are assigned to Teams.
November 15, 2017, Wednesday	Deadline for submission of entries (online or hard-copy) by 6:00 PM, EDT
November 18, 2017, Saturday	Packing Day: Entries are organized and sent to Judges
November 2, Wednesday	All Judge teams should have received their assigned entries and Login instructions for the Judges' website.
December 3-9 (Week 1)	Milestone 1: Judges provide First Impressions to Team Leaders. Team Leaders provide first impressions to the Judging Co-Managers.
December 10 - 16 (Week 2)	Milestone 2: Judges provide draft Assessment 1 to Team leader for at least one entry. Team leader provides draft comments for at least one entry to Judging Co-Managers.
December 17- 23 (Week 3)	Milestone 3: Judges provide feedback on draft Assessment 2 to Team Leader. Team Leader provides draft comments to Judging Co-Managers.
Dec. 24 -January 5 (Week 4 & 5)	Christmas and New Year Break - HO-HO-HO!



January 7-12 (Week 6) **Milestone 4:** Judges complete draft Assessment 3 and by now should have completed all 3 assessments. Team Leader sends drafts to Judging Co-Managers.

January 14-10 (Week 7) **Milestone 5:** Judges finish assessment sheets and collaborate on writing an Overview for each assigned entry. Team meets to decide if the entry deserves an award and at what level. The team may decide to recommend the entry for Best of Show and prepare for it.

January 20, Saturday **Consensus Day:** Final judging. (Locations: NY, Philadelphia, Atlanta, Houston, Rochester and virtually)

- All written comments for all entries are refined and given to Team Leaders and turned over to Judging Co-Managers.
 - Teams determine recommendations for awards, including Best of Show.
 - Group discussion and presentation of winning entries
 - January 27 - If a Best of Show was not decided on January 20, a separate meeting will be organized and an appointed Sub-committee will review and decide on the BEST of SHOW.
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February 2018 Regional Best of Show, Distinguished, Excellence and Merit awardees will be announced.

March or April 2018 STC Joint TechComm Roadshow Event with other chapter competitions

May 20-23, 2018 STC International Summit in Orlando, FL - Awards announced at the Summit.
